


Council



St Edmundsbury
BOROUGH COUNCIL

Title:	Agenda
Date:	Tuesday 20 December 2016
Time:	7.00 pm
Venue:	Conference Chamber West Suffolk House Western Way Bury St Edmunds IP33 3YU
Membership:	All Councillors You are hereby summoned to attend a meeting of the Council to transact the business on the agenda set out below.  Ian Gallin Chief Executive 12 December 2016
<p>The Meeting will be opened with Prayers by the Mayor's Chaplain, the Very Reverend Canon Mark Hackeson of St Edmunds' Church, Bury St Edmunds. (<i>Note: Those Members not wishing to be present for prayers should remain in the Members' Breakout Area and will be summoned at the conclusion of prayers.</i>)</p>	
Interests – Declaration and Restriction on Participation:	Members are reminded of their responsibility to declare any disclosable pecuniary interest not entered in the Authority's register or local non pecuniary interest which they have in any item of business on the agenda (subject to the exception for sensitive information) and to leave the meeting prior to discussion and voting on an item in which they have a disclosable pecuniary interest.
Committee administrator:	Claire Skoyles Democratic Services Officer Tel: 01284 757176 Email: claire.skoyles@westsuffolk.gov.uk

Public Information



St Edmundsbury
BOROUGH COUNCIL

Venue:	Conference Chamber West Suffolk House Western Way Bury St Edmunds Suffolk IP33 3YU	Tel: 01284 757176 Email: democratic.services@westsuffolk.gov.uk Web: www.westsuffolk.gov.uk
Access to agenda and reports before the meeting:	Copies of the agenda and reports are open for public inspection at the above address at least five clear days before the meeting. They are also available to view on our website.	
Attendance at meetings:	The Borough Council actively welcomes members of the public and the press to attend its meetings and holds as many of its meetings as possible in public.	
Public questions:	<p>Members of the public may ask questions of Members of the Cabinet or any Committee Chairman at ordinary meetings of the Council. 30 minutes will be set aside for persons in the public gallery who live or work in the Borough to ask questions about the work of the Council. 30 minutes will also be set aside for questions at special or extraordinary meetings of the Council, but must be limited to the business to be transacted at that meeting.</p> <p>A person who wishes to speak must register at least fifteen minutes before the time the meeting is scheduled to start. This can be done online by sending the request to democratic.services@westsuffolk.gov.uk or telephoning 01284 757176 or in person by telling the committee administrator present at the meeting.</p> <p>Written questions, detailing the full question to be asked, may be submitted by members of the public to the Service Manager (Democratic Services) no later than 10.00 am on the previous working day to the meeting of the Council. Email: democratic.services@westsuffolk.gov.uk Phone: 01284 757176</p>	
Disabled access:	<p>West Suffolk House has facilities for people with mobility impairments including a lift and wheelchair accessible WCs. However in the event of an emergency use of the lift is restricted for health and safety reasons.</p> <p>Visitor parking is at the car park at the front of the building and there are a number of accessible spaces.</p>	
Induction loop:	An Induction loop is available for meetings held in the Conference Chamber.	
Recording of meetings:	<p>The Council may record this meeting and permits members of the public and media to record or broadcast it as well (when the media and public are not lawfully excluded).</p> <p>Any member of the public who attends a meeting and objects to being filmed should advise the Committee Administrator who will instruct that they are not included in the filming.</p>	

Agenda

Procedural Matters

Page No

1. Minutes

1 - 14

To confirm the minutes of the meetings held on 27 September 2016 and 21 November 2016 (extraordinary meeting) (copies attached).

2. Mayor's announcements

3. Apologies for Absence

To receive announcements (if any) from the officer advising the Mayor (including apologies for absence)

4. Declarations of Interests

Members are reminded of their responsibility to declare any pecuniary or local non pecuniary interest which they have in any item of business on the agenda **no later than when that item is reached** and, when appropriate, to leave the meeting prior to discussion and voting on the item.

Part 1 – Public

5. Leader's Statement

15 - 18

Paper No: **COU/SE/16/020**

(Council Procedure Rules 8.1 – 8.3) Members may ask the Leader questions on the content of both his introductory remarks and the written statement itself.

A total of 30 minutes will be allowed for questions and responses. There will be a limit of five minutes for each question to be asked and answered. A supplementary question arising from the reply may be asked so long as the five minute limit is not exceeded.

6. Public Participation

(Council Procedure Rules Section 6) Members of the public who live or work in the Borough are invited to put one question of not more than five minutes duration. A person who wishes to speak must register at least fifteen minutes before the time the meeting is scheduled to start.*

(Note: The maximum time to be set aside for this item is 30 minutes, but if all questions are dealt with sooner, or if there are no questions, the Council will proceed to the next business.

Each person may ask **one** question only. A total of **five minutes will be allowed for the question to be put and answered.** One further question will be allowed arising directly from the reply, **provided that the original time limit of five minutes is not exceeded.**

Written questions may be submitted by members of the public to the Service Manager (Democratic Services) **no later than 10.00 am on Monday 19 December 2016.** The written notification should **detail the full question** to be asked at the meeting of the Council.)*

*For further information, see Public Information Sheet attached to this agenda.

7. Referrals report of recommendations from Cabinet

19 - 34

Report No: **COU/SE/16/021**

(A) Referral from Cabinet: 18 October 2016

1. Arrangements for Appointment of External Auditors
Portfolio Holder: Cllr Ian Houlder

(B) Referral from Cabinet: 1 November 2016

1. Investing in our Leisure Provision in West Suffolk and Establishing a Long Term Strategic Partnership Approach and Reduced Management Fee with Abbeycroft Leisure
Portfolio Holder: Cllr Joanna Rayner

(C) Referrals from Cabinet: 8 December 2016

1. Barley Homes – Five Year Business Plan
Portfolio Holder: Cllr Sara Mildmay-White

(Note: Due to the length of the document and to save on printing costs, Exempt Appendix A attached to the Overview and Scrutiny Committee Report No: OAS/SE/16/028, which was the five year business plan, is not contained in this Council agenda pack. Members can access the document electronically on the West Suffolk Intranet, or request a paper copy from Democratic Services.

Members are reminded that should they wish to discuss the specific content of Exempt Appendix A at the meeting, the appropriate motion must be carried to exclude the press and public and move into private session.)

2. Delivering a Sustainable Budget 2017/2018
Medium Term Financial Strategy 2017-2020
Portfolio Holder: Cllr Ian Houlder
3. Mid Year Treasury Management Performance
Report and Investment Activity
(April – September 2016)
Portfolio Holder: Cllr Ian Houlder
4. Training Requirement for Hackney Carriage and
Private Hire Vehicle Drivers
Portfolio Holder: Cllr Alaric Pugh
5. Local Council Tax Reduction Scheme and Council
Tax Technical Changes 2017/2018
Portfolio Holder: Cllr Ian Houlder
6. Council Tax Base for Tax Setting Purposes
2017/2018
Portfolio Holder: Cllr Ian Houlder
7. Exempt: Investing in our Commercial Asset
Portfolio
Portfolio Holders: Cllrs Alaric Pugh and Peter Stevens

(Note: As this referral from Cabinet is exempt, it is attached separately to the agenda for consideration in private session (see Item 14 below)

8. Report of the West Suffolk Joint Independent Remuneration Panel - Members' Scheme of Allowances

35 - 74

Report No: **COU/SE/16/022**

9. Questions to Committee Chairmen

Members are invited to ask questions of committee Chairmen on business transacted by their committees since the last ordinary meeting of Council on 27 September 2016.

Committee	Chairman	Dates of meetings
Overview and Scrutiny Committee	Cllr Diane Hind	4 October 2016 9 November 2016
Performance and Audit Scrutiny Committee	Cllr Sarah Broughton	21 September 2016 24 November 2016
Development Control Committee	Cllr Jim Thorndyke	6 October 2016 3 November 2016
Licensing and Regulatory Committee	Cllr Frank Warby	11 October 2016

10. Motion on Notice

Councillor David Nettleton has given notice under paragraph 9.1 of the Council Procedure Rules of the following motion:

St Andrews Car Park, Bury St Edmunds

'The St Andrews short-stay car park is half-empty Monday to Friday, whereas the long-stay section is often close to capacity. The reason is that the current pricing policy encourages shoppers to occupy spaces in the long-stay section intended for town centre workers. By making minor adjustments to the tariffs in both sections of this car park, a more even spread of parking can be achieved for the benefit of our customers and without compromising income streams designed to meet revenue budget targets previously agreed by the Council. The anticipated date of implementation is Monday 3 April 2017.

I therefore propose that the tariffs are revised to the following: (changes highlighted in bold):-

*Short-stay section: 30 minutes 60p: 1 hour £1.10 (no change to either): **3 hours £2**. At present, there is a 2 hour option at £2 and a 3 hour option at £2.70. Our customers clearly don't like paying more than £2 for a short-stay of up to 3 hours in this car park, as the number of events per tariff band indicates.*

*Long-stay section: **Daily £4** (up from £3). The current difference between 3 hours in the short-stay section and the daily tariff is 30p. The proposed difference would be £2. A few shoppers will pay but the majority will migrate to the short-stay section.*

***Weekly Tickets £10** (down from £11.50) **Low Emissions £8** (down from £10). Many shop and office workers are not highly paid but they are key to the continued success of the town centre economy. Weekly tickets are 24/7. There are no changes planned for tariffs in either section at weekends.*

In addition, I propose restoring the pedestrian path between the residential streets of Bishops Road/Blomfield Street and the Springfield/Tayfen area beyond, which was arbitrarily truncated last summer without consultation with either local ward members or the community which it served as a link to Wilko and the arc shopping centre. Most importantly, open discussions with West Suffolk College and Suffolk County Council to accommodate students Monday to Friday during term time in the long-stay section. Here also, the implementation date would be Monday 3 April 2017.'

Paragraph 9.5 of the Council Procedure Rules states:

'Any motion under paragraph 9.1 of these Rules, on being moved and seconded, will usually, without discussion, be referred to the appropriate forum for consideration. The Mayor may, if he/she

considers it appropriate, allow the motion to be dealt with at the meeting at which it is moved and seconded provided that the motion, if carried, would not involve the Council in expenditure not included in the Council's approved revenue or capital budget.'

11. Urgent Questions on Notice

The Council will consider any urgent questions on notice that were notified to the Service Manager (Democratic Services) by 11am on the day of the meeting.

12. Report on Special Urgency

Part 4, Access to Information Procedural Rules, of the Constitution (paragraph 18.3) requires the Leader of the Council to submit quarterly reports to the Council on the Executive decisions taken (if any) in the circumstances set out in Rule 17, Special urgency in the preceding three months.

Accordingly, the Leader of the Council reports that no executive decisions have been taken under the Special Urgency provisions of the Constitution.

13. Exclusion of Press and Public

To consider whether the press and public should be excluded during the consideration of the following items because it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the items, there would be disclosure to them of exempt categories of information as prescribed in Part 1 of Schedule 12A of the Local Government Act 1972, and indicated against each item and, in all circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Part 2 – Exempt

14. Exempt Appendix: Referrals Report of Recommendations from Cabinet

75 - 86

Exempt Appendix 1 to Report No: **COU/SE/16/021**

(C) Referral from Cabinet: 8 December 2016

7. Exempt: Investing in our Commercial Asset Portfolio (para 3)
Portfolio Holders: Cllrs Alaric Pugh and Stevens